

DEPARTMENT OF THE ARMY U.S. ARMY CORPS OF ENGINEERS 441 G STREET, NW WASHINGTON, DC 20314-1000

CERM-F (37)

MEMORANDUM FOR Commanders/Directors, U.S. Army Corps of Engineers (USACE)

SUBJECT: (2021-22) Collection of New Recreation Fees: America the Beautiful (ATB) Interagency Passes and Special Use Permits

1. References

- a. Water Resources Reform and Development Act (WRRDA) 2014, Section 1047-1048
- b. Federal Lands Recreation Enhancement Act (FLREA) of 2004
- c. Engineer Circular 1130-2-550, Chapter 9: Recreation Operations and Maintenance Guidance and Procedures Recreation Use Fees
- d. 16 U.S. Code Section 460d-3
- 2. This policy rescinds the 2018-22 Collection of New Recreation Fees: ATB Interagency Annual Passes and Special Use Permits policy, dated March 2018.
- 3. USACE recreation facilities and campgrounds may collect fees for ATB Interagency Passes and Special Use Permits. Funds collected are available for expenditure without further appropriation for uses as described in reference 1.c. Field Operating Activities (FOAs) must deposit all funds collected for ATB Interagency Passes and Special Use Permits into the accounts created with Treasury as described in Enclosure 1. Refer to Enclosure 2 for guidance on processing these collections in CEFMS II.
- 4. Proceeds from collections regarding Recreation User Fees, as authorized in reference 1.d., will continue to become available through annual budget appropriations. FOAs must deposit proceeds into the account created with Treasury as described in Enclosure 1.
- 5. Point of contact for this action is Mekava A. Williams, CERM-F, (202) 761-0531; email: mekava.a.williams@usace.army.mil.

FOR THE COMMANDER:

THOMAS C. STEFFENS
Director of Resource Management

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Enclosure 1

USACE Procedures for the Collection of New Recreation Fees: America the Beautiful (ATB) Interagency Passes and Special Use Permits

1. ATB Interagency Passes (WRDA 2014, 1048 and FLREA 2004). All Field Operating Activities (FOAs) must deposit funds received for ATB Interagency Passes into the appropriation designated by Treasury, 096R5570.1. The collection will remain in the Treasury receipt account and will be automatically copied into the 096X5570 account and will be available for expenditure without further appropriation.

Collection Types	Description
ABAP	ATB Annual Passes
ABSA	ATB Senior Annual Passes
ABSL	ATB Senior Lifetime Passes

2. Special Use Permits (WRRDA 2014, 1047). All FOAs must deposit funds—received for Special Use Permits into the appropriation designated by Treasury, 096R5607.1. The collection will remain in the Treasury receipt account and will be automatically copied into the 096X5607 account and will be available for expenditure without further appropriation.

Collection Types	Description
UFSF	User Fees Special Facility
UFSA	User Fees Special Activity
UFSE	User Fees Special Events

3. Recreation User Fee (16 U.S.C. 460d-3). USACE's Recreation Passes will be collected into the appropriation designated by Treasury, 096R5007. All USACE Recreation User Fees will continue to be appropriated by Treasury and allotted under appropriation 096X3123 with the annual budget. Receipts are otherwise unavailable for expenditure until CERM-B requests OMB and Treasury to make the funds available to USACE, subject to the availability of appropriations.

Collection Types	Description
SRUF	Special Recreation User Fee
UFCA	User Fee Camping
UFDA	User Fees Day Use
UFAP	User Fee Annual Pass

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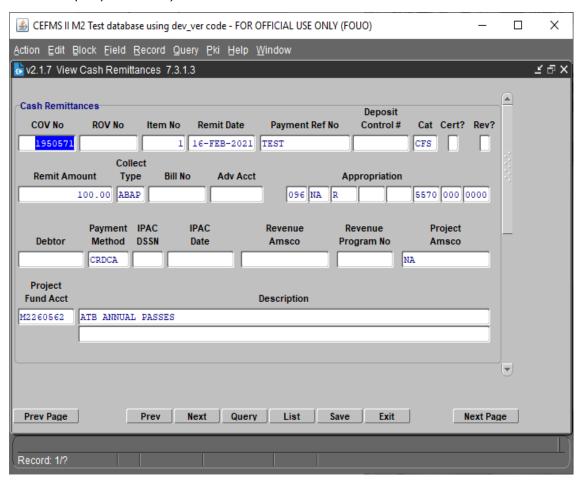
Enclosure 2 America the Beautiful (ATB) and Special Use Permits Collection Process

Recent code changes were made in CEFMS II for ATB and Special Use Permits. These funds are collected into Appropriations 096 X 5570 (ATB) and 096 X 5607 (Special Use Permits). This document provides an overview of the collection process and creation/update of the Funding Authorization Records, along with applicable programs to allow for execution of the funds.

A. Collections recorded in CEFMS II.

Collections are created in CEFMS II citing a revenue fund account linked to the program and funding register for which the collection proceeds will be used for execution in that year. New revenue fund accounts need to be set up each year to match the program year for remittance. A new program/register for appropriation 5570/5607 will be created with the same attributes as the revenue fund account program. Old revenue accounts cite prior program years.

View screen of America the Beautiful collection. (M2 Test Database Example Collection Voucher (CV) 1950571).



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CEFMS II M2 Test database using dev_ver code - FOR OFFICIAL USE ONLY (FOUO) Х Action Edit Block Field Record Query Pki Help Window 🕏 Collection FOR SELF Remittances Create / Update 2.99.2 ¥ ⊡ × Collection Voucher No: 1950571 IPAC DSSN: Ref FC Bill: Receiving Office Voucher No: IPAC Date: Remittance Item No: 1 Pay Method: CRDCA CREDIT CARD Pay Ref No: TEST FC Ind: Reimb Src: Item No: Bill ID: Collect/Due Amt: 100.00 FC Collect/Due Amt: Description: ATB ANNUAL PASSES Debtor ID: **Debtor Class:** Advance Acct No: Name: Address: Saacons Site ID: Ref Bill No: Reversed? Rolled Over? City: Deposit Ticket No: Country: State: Zip: Collect Type: ABAP ATB ANNUAL PASSES Program No: Year: Remit Type: 8 UNAVAILABLE SPECIAL/TRUST FUND CFO EAID No: Other Collection Functions Menu Ctrl F8 Query Prev Page Next List Save Next Page F4 to list- or Ctrl F2 to view Foreign Currency Breakdown for existing flux line Record: 1/3 List of Values

Page 2 of CV has Collect Type (M2 Test Database Example).

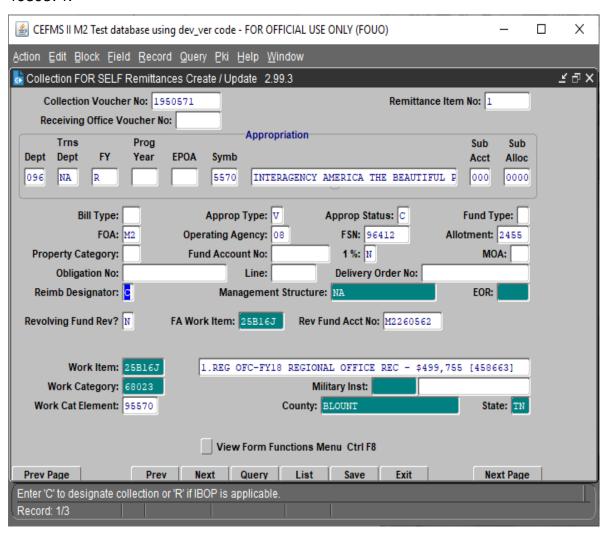
District users entering Receiving Office Vouchers (ROVs) or providing collection data to the UFC need to be sure the revenue fund account chosen represents the fund account responsible for maintaining the project that has generated the collection. When the funds are placed in the program and register for expenditure, they will cite the same Army Management Structure Code (AMSCO) and Category, Class, Sub-class (CCS) code and can only be used to support these activities. The program and register are automatically created for appropriations 5570 and 5607 with the same program information as the revenue fund account program, AMSCO, CCS, Civ State, etc. No action is required from the user to create 5570 or 5607 programs.

In the example on the next page the revenue fund account is M2260562. The 'Funding Account Status Screen' displays this fund account is under AMSCO 019710 and CCS 300. Thus, on the expenditure side the funds will cite these at the program level and must be used in accordance. Program for 5570/5607 Funding Authorization Document (FAD) is built using the same AMSCO and CCS as the revenue fund account.

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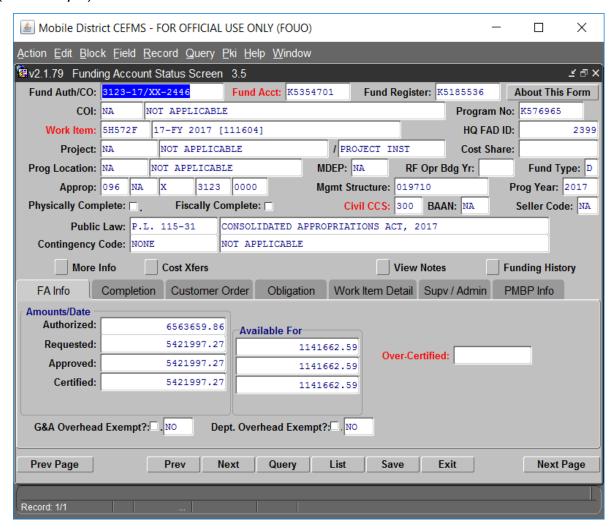
Page 3 has revenue fund account

(M2 Test Database Example) Revenue fund account M2260562 cited on collection voucher 1950571.



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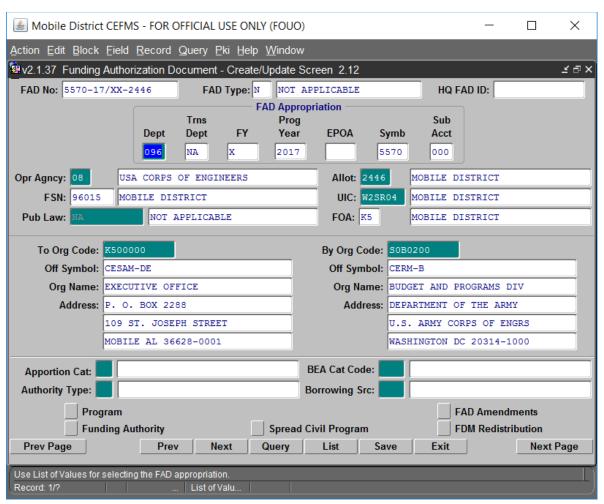
(K5 Example) Revenue fund account K5354701 - AMSCO 019710 and CCS 300



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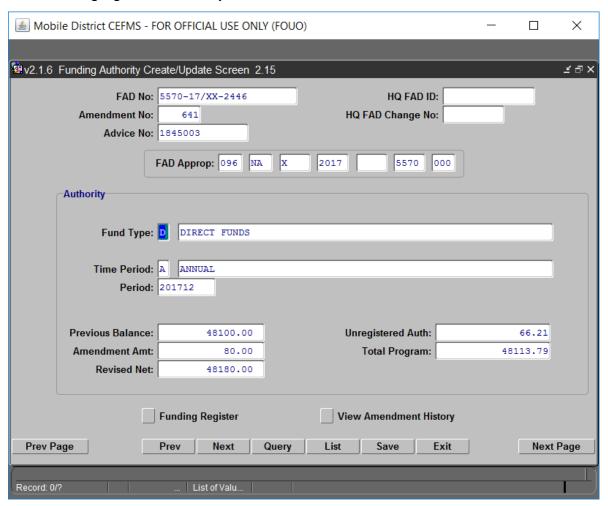
B. FAD / Authority created based on revenue fund account AMSCO/CCS.

Each program year a new FAD will be created for the appropriation when the first collection is certified. Subsequent collections will update the FAD with a new amendment, as seen below.



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The Advice No block on the FAD amendment is for the CV number. Note that funding authority is recorded for the total amount collected but the program and register amount available for execution does not include the sequestered amount. Since the sequestered amount is not registered, the funding authority screen 2.15 will have a cumulative ungregistered athority.

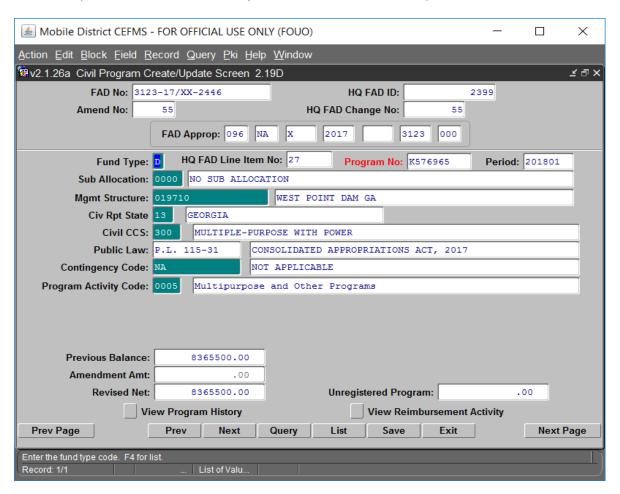


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C. Program / Register Created

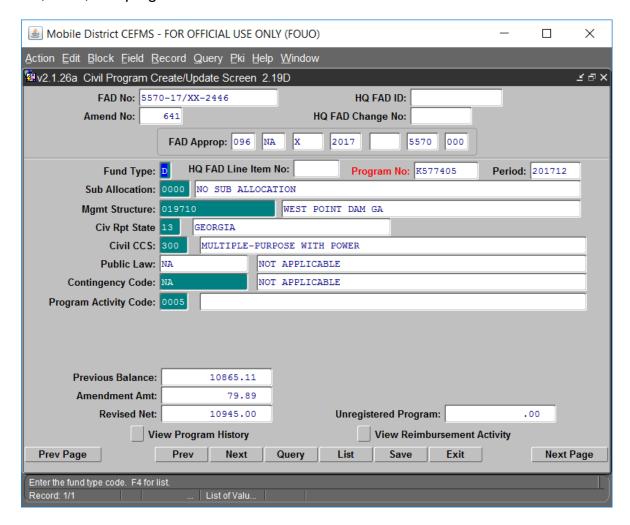
- 1. The Program / Register is automatically created by CEFMS II 30 days after certification of CV. The system waits 30 days to allow for any return of checks.
- 2. Projects / AMSCOs linked to the Revenue Fund Account cited on collection will be used to create programs on the FAD. For example, K5 Collect Voucher No 1845003 cited Rev Fund Acct No K5354701 which is linked to AMSCO 019710 and CCS 300 and program K576965. Therefore, the program on the FAD (appropriation 096X5570) would be created using program K576965 AMSCO = 019710, Civ Rpt state = 13, CCS = 300. The program/register for 5570 and 5607 will be created based on the General Funds (i.e. Civil O&M 3123) revenue fund account cited in the collection.

Program K576965 associated with Revenue Fund Account K5354701 cited on CV 1845003 – (AMSCO 019710, Civ Rpt State = 13, CCS = 300)



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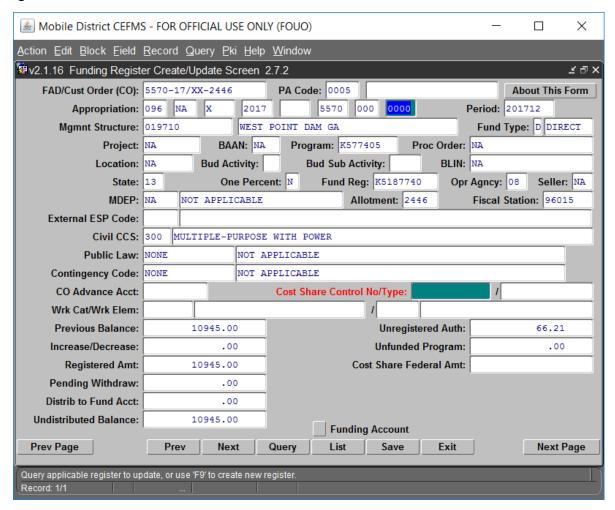
Program K577405 auto created on 5570-17/XX-2446 FAD with same AMSCO, Civ Rpt State, CCS, and program associated with Revenue Fund Account



Note that Districts do not have to request that AMSCOs be set up by CEFC-AF.

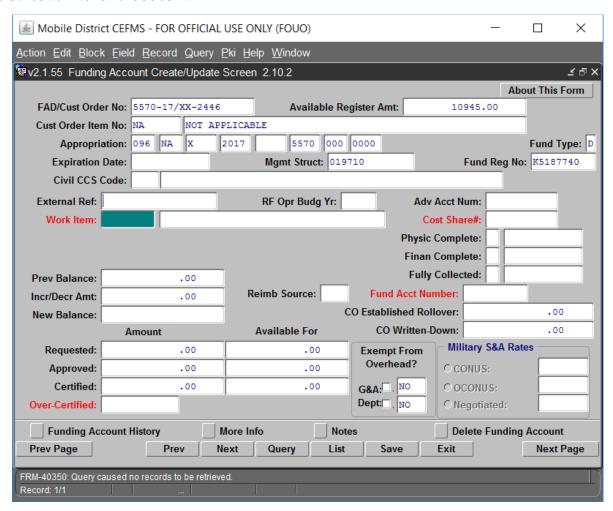
SUBJECT: (2021-22) Collection of New Recreation Fees: America the Beautiful (ATB) Interagency Passes and Special Use Permits

Register created with undistributed balance of collections shown below



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Fund Account Create / Update Screen (shown below) displays Register Amount is available for distribution to fund account



D. Sequestration amount

Per OMB Guidance, a reserve for each collection will be captured and not allowed to be used by the FOA. Each year the reserve percentage may be different. Below is the formula for reserve applied for 2021:

- 1. 096 X 5570 (Total collections X 2%) X 5.7% = Sequestration Amount
- 2. 096 X 5607 (Total collections X 25%) X 5.7% = Sequestration Amount

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E. Collection View screen

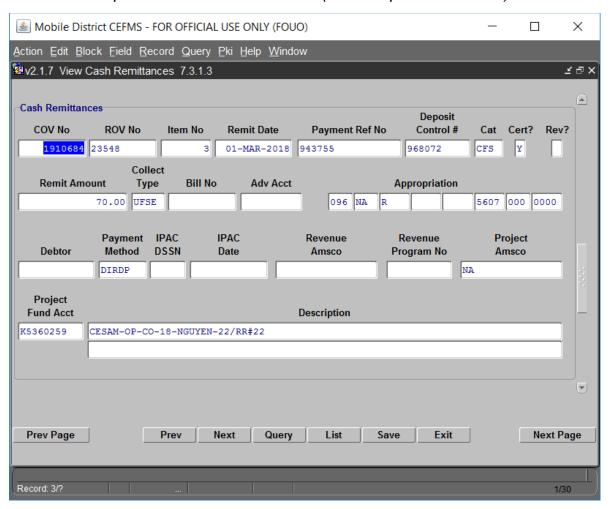
A view screen will provide users the capability to see collected and sequestered amount along with the date funds will be available. (Recreation Fee Collections View Screen - VW.RPF can be accessed using option 15 on the Funding Transactions Menu (AACA). Note that the program and register will reflect the same program year applicable when the collection is certified.

Collection View Screen below Mobile District CEFMS - FOR OFFICIAL USE ONLY (FOUO) X Action Edit Block Field Record Query Pki Help Window 🖁 v2.1.2 Recreational Fee Collections Pending View Screen VW.RPF ¥ ⊡ × Special Fee Collections by Program Prog AMSCO CCS Dept Symbol State 096 5570 13 2018 300 096 5607 2018 019710 300 13 Collections Pending to become Available Funds **Avail Amt Coll Voucher Collect Date Avail Date** Collected Amt Sequestration Amt \$79.89 1871283 27-NOV-2017 \$80.00 27-DEC-2017 \$.11 1871813 28-NOV-2017 \$80.00 \$.11 28-DEC-2017 \$79.89 1879380 13-DEC-2017 \$80.00 12-JAN-2018 \$79.89 \$.11 1879590 18-DEC-2017 17-JAN-2018 \$80.00 \$.11 \$79.89 Prev Page Prev Next Query List Save Exit **Next Page** Record: 1/2

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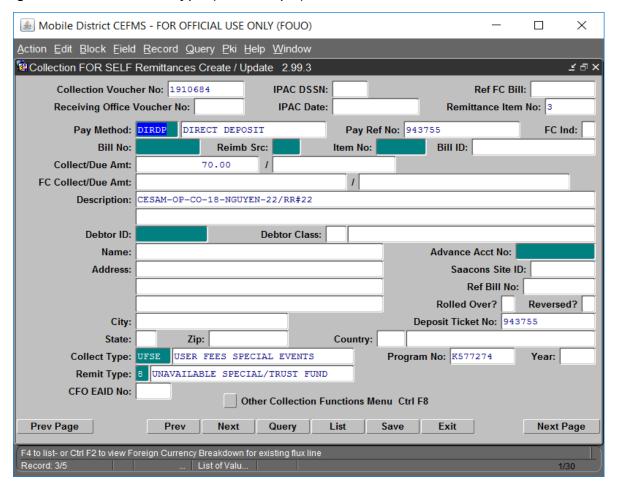
Example of Special Use Permits

View screen of Special Use Permits collection (K5 example CV 1910684)



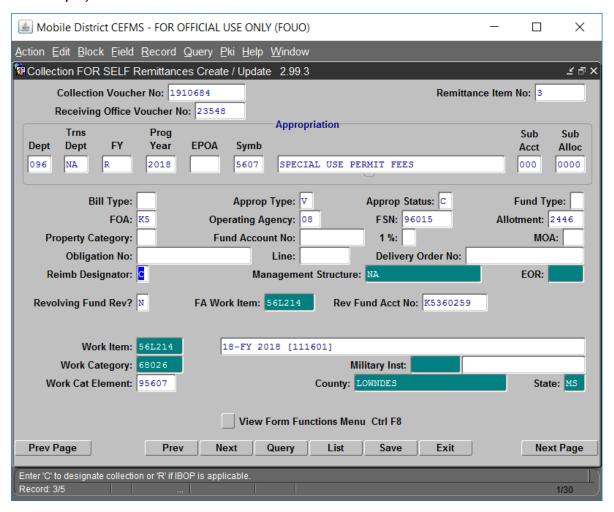
SUBJECT: (2021-22) Collection of New Recreation Fees: America the Beautiful (ATB) Interagency Passes and Special Use Permits

Page 2 of CV has collect type (K5 Example)



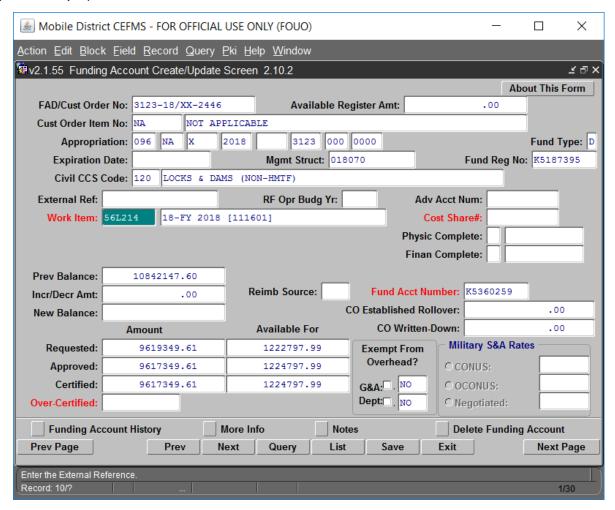
SUBJECT: (2021-22) Collection of New Recreation Fees: America the Beautiful (ATB) Interagency Passes and Special Use Permits

(K5 Example) Revenue fund account K5360259 cited on collection voucher 1910684



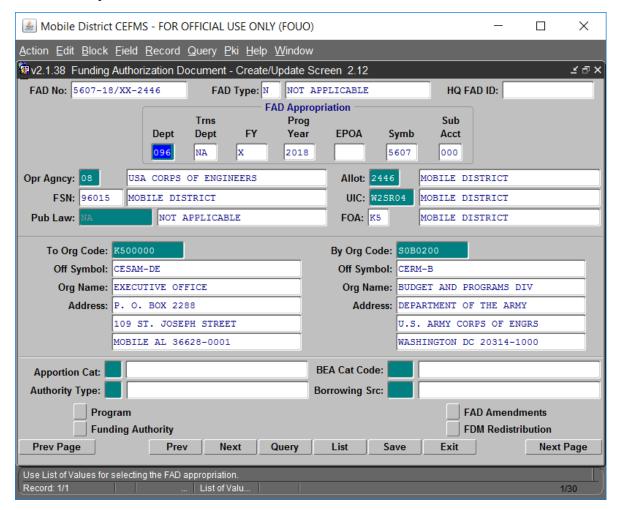
SUBJECT: (2021-22) Collection of New Recreation Fees: America the Beautiful (ATB) Interagency Passes and Special Use Permits

(K5 Example) Revenue fund account K5360259 - AMSCO 018070 and CCS 120



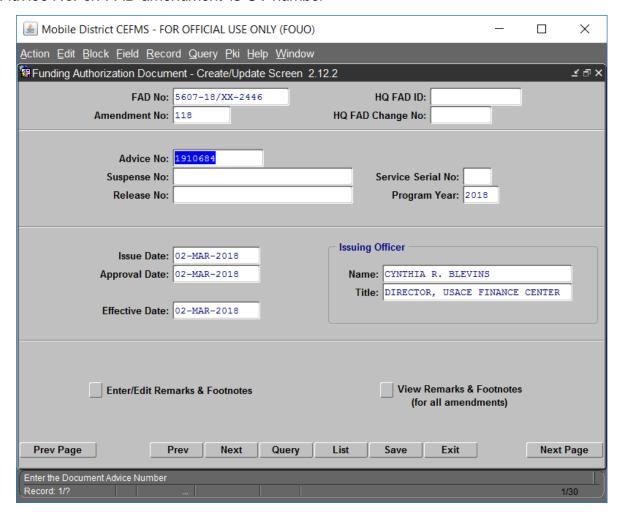
SUBJECT: (2021-22) Collection of New Recreation Fees: America the Beautiful (ATB) Interagency Passes and Special Use Permits

FAD / Authority created based on revenue fund acct AMSCO/CCS



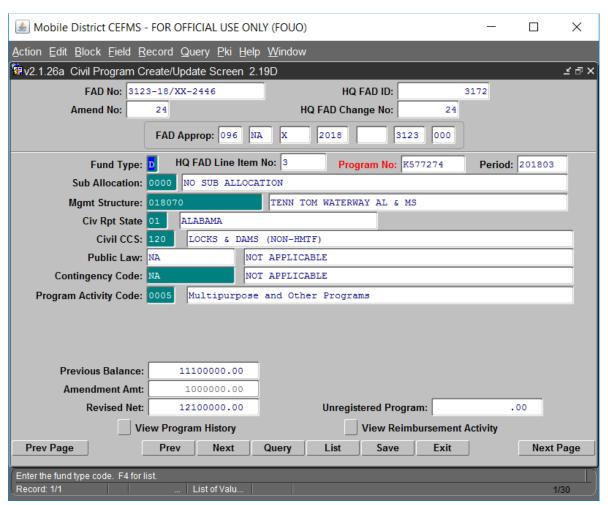
SUBJECT: (2021-22) Collection of New Recreation Fees: America the Beautiful (ATB) Interagency Passes and Special Use Permits

Advice No. on FAD amendment is CV number



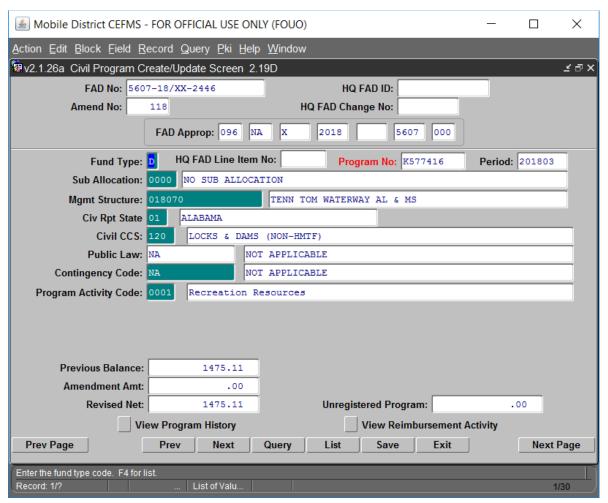
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Program / Register created based on Revenue Fund Account Program. Below is Program No. K577274 for Revenue Fund account cited on K5 collection 1910684.



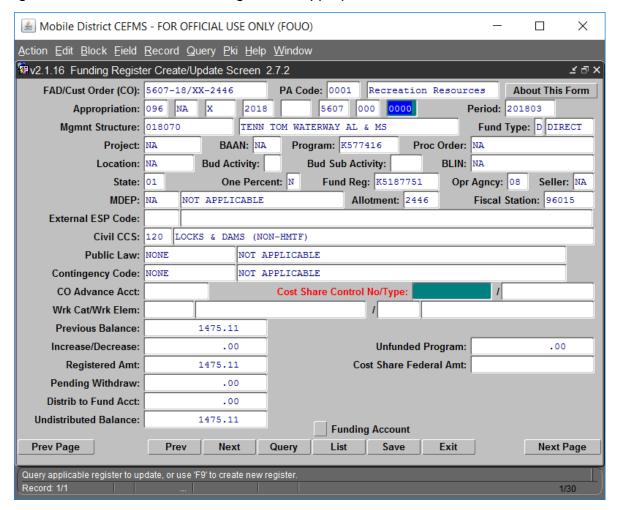
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Program K577416 created for Appropriation 5607 has the same AMSCO, CCS, etc as the program linked to the revenue fund account cited on CV 1910684.



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Register created for K577416 Program on Appropriation 5607.



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Fund account create / update screen displays Register Amount is available for distribution.

